

SAN DIEGO COLON AND RECTAL SURGEONS

Colon & Rectal · Laparoscopic Surgery



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CANCELLATION & NO SHOW POLICY

Because our practice has become very busy our patients are having to wait increasing lengths of time for appointments. Unfortunately, this problem is exacerbated when patients cancel their appointment on the day they are to be seen or simply fail to show up without informing us.

In an attempt to accommodate our patients we are therefore instituting a cancellation/no-show policy as follows:

Cancellations or rescheduling of appointments must be done 24-hours prior to your scheduled appointment so that we can try to use that appointment to see another patient.

For example, a Wednesday appointment would need to be canceled or changed on Tuesday and a Monday appointment would need to be canceled or changed on the preceding Friday.

If this policy is not followed then a \$50 no show/cancellation fee will be required before another appointment can be made. We understand there are genuine unforeseen emergencies and will amend this policy on a case-by-case basis.

This policy is designed to serve our patients better by allowing them to be seen as soon as possible.

I have read and understand the above cancellation policy

(SIGNATURE)

(DATE)